

ICT Division**REQUEST FOR QUOTATION (RFQ)**

for

**Supply, Installation & Renewal of User License of Kaspersky Antivirus, Product: Endpoint Detection & Response (EDR) Optimum**

Package No# ITD.2023.ITE1

Sub Package No# Lot 1

RFQ No: SBAC/ITD/RFQ//2023/31

Date:16.02.2023

To,

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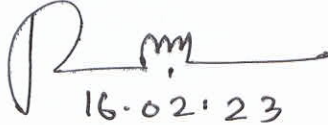
**Terms & Conditions:**

1. SBAC Bank Limited has been allocated own funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications for the intended Goods/User License shall be available in the office of the Procuring Entity for inspection by the potential Quotationer during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 7 below.
5. Quotation shall be submitted individual lot wise.
6. No Tender or Performance Security shall be required for submission of this Tender.
7. Quotations in sealed envelope shall be submitted to SBAC Bank Ltd, Head Office, ICT Division, BSC Tower, Level-5, 2-3 RAJUK Avenue, Motijheel C/A, Dhaka-1000 on or before **February 26, 2022 within 03.00 PM**. The envelope containing the quotation must be clearly marked as "Quotation for Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus, Product: Endpoint Detection & Response (EDR) Optimum". Quotations received after the period mentioned above will not be accepted.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Bank's Purchase and Procurement Policy 2022.
9. All Quotations must be valid for a period of at least 90 days from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotation's quoted rates or prices shall be inclusive of profit and overhead and all kinds of VAT, taxes, duties, fees levies, and other charges to be paid under the Applicable Law, if the Purchase order is awarded.
12. Rates shall be quoted and subsequent payment under this contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the contract.

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13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to Valid Trade License, Tax Identification Number (E-TIN) and Business Identification Number (BIN) without which the Quotation may be considered non-responsive.
14. Quotation shall be evaluated based on information and documents submitted with the Quotations by the Evaluation Committee.
15. In case of anomalies between unit rates or prices and the total amount quoted, in the quotation submitted on unit rate basis, the unit rates or prices shall prevail. In case of discrepancy between words and figures, the former will govern. In case of quotation submitted on Lump-sum basis, if anomalies found between figures and words, the words will prevail. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. All the items shall have to supply within 7 (seven) days from the date of issuance of Work Order. A penalty of 0.1% of the total work order amount will be charged/imposed for each additional day of failure to complete the supply within the stipulated time. However, after getting written application, the completion time may be extended for valid reason.
17. Upon submission of Final bill, Procuring Entity will settle it within 14 (fourteen) days based on actual measurement/quantity and NOC from the respective Branch Manager/Divisional Head.
18. 5% of Total Bill will be retained for a period of 01 (one) year from the date of installation/Renewal of License.
19. All supplied items must be in good quality/condition as per specifications.
20. Installation/Delivery address: SBAC Bank Ltd, Head Office, ICT Division, BSC Tower (Level-5), 2-3 RAJUK Avenue, Motijheel C/A, Dhaka – 1000.
21. The Purchase Order that constitutes the contract binding upon the supplier and the Procuring Entity shall be issued within 7 (seven) days of receipt of approval from the Approving Authority.
22. The Procuring Entity reserves the right to accept or reject all the Quotations or annul the procurement proceedings.

Thanking You,

  
16.02.23

A K M Rashedul Hoque Chowdhury  
Deputy Managing Director (Procurement)





**Quotation Submission Letter**

"Supply, Installation & Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus,  
Product: Endpoint Detection & Response (EDR) Optimum"

Package No# ITD.2023.ITE1  
Sub Package No# Lot 1

RFQ No: SBAC/ITD/RFQ//2023/31

Date: 16.02.2023

To,  
DMD (Procurement)  
SBAC Bank Ltd.  
Sun Moon Star Tower (10<sup>th</sup> Floor)  
37, Dilkusha, Motijheel, Dhaka.

I/We, the undersigned, offer to supply in conformity with the terms and conditions for delivery of the Goods/User License and related Service named "Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus, Product: Endpoint Detection & Response (EDR) Optimum"

The total Price of my/our Quotation is **BDT**.....  
(Both in Figure and words)

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/We have the legal capacity to enter into a contract with you, and have not been declared ineligible by Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, we declare that we are not associated with any directors of the Procuring Entity as stated in terms and conditions no. 23.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/we understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on -----.

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring liability to me/us.

Signature of Quotationer with Seal  
Date:





প্রধান কার্যালয় "বি এস সি টাওয়ার" (লে-৫), ২-৩, রাজউক এভিনিউ ঢাকা - ১০০০

### Price Schedule for Goods/User License and Related Services

"Supply, Installation & Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus,  
Product: Endpoint Detection & Response (EDR) Optimum"

Package No# ITD.2023.ITE1  
Sub Package No# Lot 1

RFQ No: SBAC/ITD/RFQ//2023/31

Date: 16.02.2023

Lot#1: Supply, Installation & Renewal of User License for Kaspersky Antivirus					
Description	Unit of Measurement	Qty	Unit rate Price (Tk)	Total Amount (Tk.)	Destination for Delivery & Installation of User License
<ul style="list-style-type: none"> <li>Name of Antivirus : Kaspersky</li> <li>Security Type: Endpoint Security</li> <li>Product: Endpoint Detection and Response (EDR) Optimum</li> <li>No of User License: 950 (Nine Hundred &amp; Fifty)</li> <li>Type of User License: Renewal</li> <li>Period: 1 (One) year</li> </ul>	Pcs	950	Please mention	Please Mention	SBAC Bank Ltd, Head Office, ICT Division, BSC Tower (Level-5), 2-3 RAJUK Avenue, Motijheel C/A, Dhaka - 1000
(A) Total Cost for Renewal of 950 Kaspersky User License (in Figure):					
License Period : 1 (One) Year for Products, Service: 1 (One) Year free of cost					

Total Amount for supply, installation & Renewal of 950 Kaspersky User License (Inclusive of VAT and all applicable Taxes)	In Figure	
	In Words	

(insert number)..... number corrections made by me/us have been duly initiated in this Price Schedule. My/Our Offer is Valid until .....

Signature of Quotationer with Seal	Date: .....
Name of Quotationer:	



## Technical Specifications of the Goods/User License Required

"Supply, Installation & Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus, Product: Endpoint Detection & Response (EDR) Optimum"

Package No# ITD.2023.ITE1  
Sub Package No# Lot 1

Item Name	Description of item
Supply, Installation & Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus, Product: Endpoint Detection & Response (EDR) Optimum	<p>Major Features of Kaspersky Endpoint Detection &amp; Response (EDR) Optimum:</p> <p><u>Protection &amp; Control for Endpoint</u></p> <ul style="list-style-type: none"> <li>Vulnerability &amp; Behavior Detection, Exploit Prevention, Remediation Engine</li> <li>Firewall, File, Web, Mail protection for PCs</li> <li>Application, Web &amp; Device Control for PCs</li> </ul> <p><u>Adaptive Security</u></p> <ul style="list-style-type: none"> <li>Adaptive Anomaly control &amp; Patch Management</li> <li>Web &amp; Email threat protection and controls for High Performance Servers</li> <li>OS-built-in encryption management</li> </ul> <p><u>Basic EDR Functionality</u></p> <ul style="list-style-type: none"> <li>Visibility across endpoints</li> <li>Root cause analysis</li> <li>IoC Scan and automated response</li> </ul> <p><u>Sandbox Functionality</u></p> <ul style="list-style-type: none"> <li>Object detonation in an isolated environment</li> <li>Automated Remediation</li> </ul> <p><u>Infrastructure Security</u></p> <ul style="list-style-type: none"> <li>Security for Email Servers &amp; Gateways</li> </ul>

I/We declare to supply, install & renewal of Kaspersky Antivirus and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned herein above.

Signature of Quotationer with Seal	Date: .....
Name of Quotationer:	






**Terms and Conditions**

For


Supply, Installation & Renewal of 950 (Nine Hundred & Fifty) User License of Kaspersky Antivirus,  
Product: Endpoint Detection & Response (EDR) Optimum

1. Terms and Conditions contained herein shall be binding upon both the procuring Entity and the Supplier for the purpose of administration and management of this contract
2. Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Bank's Purchase and Procurement Policy-2022
3. The supplier shall have to complete the supply and installation works in all respects within 7 (seven) days of issuing the Purchase Order in conformity with the Terms and Conditions.
4. Due to urgency of requirement, total quantity of products may be decreased/increased (30%). In that case, additional items may be purchased at the same/approved unit rate.
5. The supplier shall be entitled to an extension of Delivery Schedule if the Procuring Entity delays in receiving the Goods/User License and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
6. All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning and supervision of the Procuring Entity or his/her authorized representative.
7. The Procuring Entity shall check and verify the delivery made by the supplier in conformity with the Technical Specifications and notify the Supplier of any Defects Found.
8. If the Goods/User License/materials are found to be defective or otherwise not accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the supplier, with reasons.
9. The supplier shall be entirely responsible for payment of all taxes, duties, fees and such other levies under the Applicable Law.
10. Notwithstanding any other practice, the payment shall be based on the actual delivery of Goods/User License on the basis of the quantity of each items of Goods/User License in accordance with the Priced Schedule and Specifications. 95% Bill of supplied Goods/User License and related services shall be paid after submission and acceptance of the Delivery Challan. However, 5% of Total contract amount shall have to be retained as Security which will be released after getting Satisfactory Report from the concerned Division and expiry of License.
11. The supplier's rates or prices shall be inclusive of profit and overhead and all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
13. The Total Contract Price is **BDT** .....
14. The warranty period for the items shall be as follows:

Renewal of License for Kaspersky Antivirus	Products: 1 (One) Year	Service: 1 (One) Year Free of Cost
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15. The supplier shall remain liable to fulfill the obligations pursuant to the rules of Bank's Purchase and Procurement Policy-2022.
16. The supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods/User License and related services.
17. Any claim arising out of delivery of Goods/User License and related services shall be settled by the supplier at his/her own cost and responsibility.



18. Damage/Malfunction to the Goods/User License during the warranty Period shall be remedied by the supplier at the Supplier's own cost, if the damage arises from the supply and installation by the supplier.
19. The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in Line with Rules, where necessary.
20. The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the supplier:
  - a. Fails to deliver Goods/User License and related services as per Delivery Schedule and Specification
  - b. In the judgment of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of Goods/User License and related services.
  - c. Fails to perform any other obligation(s) under the Contract.
21. The Procuring Entity and the supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
22. The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion
23. As per BRPD circular No-12, dated 15 June, 2022, any Director and/or any company, associated with the Bank, will NOT BE ELIGIBLE to participate in this procurement process.

For the Purchaser:	For the Supplier:
	
Signature of the Procuring Entity with name and Designation	Signature of the Supplier with name and Designation
Date: 16-02-23	Date: .....



